

SPRAC Meeting June 29th, 2007

Meeting began at 7:10 p.m.

Attendees:

Gracie Bradford, SPRAC Consultant

Stephanie Chisolm, SPRAC member

Gene Sutter, SPRAC member

Mark King, SPRAC member

Absent: Pamela Ford, SPRAC member

Renee Vreeland, SPRAC member

Handouts: walkthrough document for each member's home

walkthrough guide (WIP) for review

*note – subsequent to meeting, the SP color standards were distributed

1. unit walkthrough document was explained and discussed. For the walkthrough SP Data Manager will prepare these for each unit.
2. walkthrough guide (preliminary version, prepared by Mark King, thank you Mark) was discussed and revised. It will be reviewed again at next meeting.
3. Binder with color samples was reviewed.
4. Letter of Compliance process was reviewed. Unit owner requesting for resale agreed to using it as a teaching tool. Letter of Compliance review scheduled for Sun. July 2nd at 9am. All who can attend should.
5. A homeowner application which would set precedent was reviewed and a recommendation to the Board formulated.

TO DO:

1. Schedule next meeting.
2. Distribute color standards for community to SPRAC members – DONE.
3. Schedule preliminary walkthrough review of members' units.
4. Establish estimated prep time for SP Data Manager to print unit docs.
5. Establish with WP&M requirements and timing for letters.
6. Finalize time-frame at next meeting for full community walkthrough.

Meeting adjourned at 8:15pm.